



Request for Skill Development

You are invited to submit a proposal for providing Skill Development in accordance with Hockey Canada's Skill Development Program across Wetaskiwin Minor Hockey and support all Divisions/Coaches to follow the program at the development ice times.

The successful proposal will identify the roles required to support the proposed plan as well as the remuneration required.

Closing Date:

Proposals are to be received by the Association no later than **4:00 p.m. on Monday, July 31, 2023.**

The lowest proposal will not necessarily be accepted. The Board reserves the right to request additional information from companies and to decline any or all proposals made.

The envelopes should be sealed and clearly marked **"PROPOSAL FOR SKILL DEVELOPMENT"** and should be addressed to:

Mr. Jamie Menard
Player/Coach Development
Wetaskiwin Minor Hockey Association
Box 6481
Wetaskiwin, AB T9A 2G2

Alternatively, can be emailed with a subject line **"PROPOSAL FOR SKILL DEVELOPMENT"** to jmenard.wmha@gmail.com.

Eligibility

The company must carry their own personal insurance/WCB for their staff.

Requirements

- Work with WMHA Board of Directors to create/maintain overall association development philosophy including a plan to develop a culture of development for both coaches, players and parents.
- Align with Hockey Canada Skill Development Program including new and upcoming changes.
- Support WMHA policies, procedures, and guidelines, as well as make recommendations for changes to policy to align with the development plan.
- Develop processes to support coaches to adhere to WMHA team rules and guidelines for each division.
- Identify strategies for clearly documenting and sharing the Association strategies, processes, and guidelines for player and coach development to the Board of Directors and across the Association.
- Work with Player/Coach Development to identify and implement what is required to align with Hockey Canada Skill Development Program for each division, within currently available resources (ice and budget)
- Support Coach Development across the association

- Work with coaches to create player development strategy for each division
- Provide on - ice support for coaches to support the development strategy developed including planning and on- ice support for practice and development clinics

Basic Proposal Information

Proposals should include the following information as a minimum:

- (1) Company name and address and contact person.
- (2) Experience in providing Skill Development.
- (3) Proposed fees for 1 year.
- (4) Provide any other information you may wish to present in support of your proposal.

Any questions or additional information regarding Wetaskiwin Minor Hockey Association please contact Jamie Menard.

Shortlisted candidates will be contacted for follow up interviews.

Thank you,

Jamie Menard

Play/Coach Development

Email: jmenard.wmha@gmail.com